



## WV TACSEI/CELL Partnership Demonstration Site Agreement

West Virginia is one of two states recently selected to participate in a technical assistance and training partnership with the Technical Assistance Center for Social Emotional Interventions (TACSEI) and the Center for Early Literacy Learning (CELL). The West Virginia Department of Education, Office of Special Education Programs, and WV Birth to Three, Department of Health and Human Resources, applied for this grant in conjunction with many other early childhood partners. Through this exciting partnership, the state will develop an integrated early childhood training system to promote social, emotional, and early language and literacy competence, and prevent challenging behaviors in all young children birth to age five.

**The Center for Early Literacy Learning (CELL)** is a research- to -practice technical assistance center funded by the U.S. Department of Education, Office of Special Education Programs, Research to Practice Division. The main goal of CELL is to promote the adoption of and sustained use of evidence-based early literacy learning practices by early childhood intervention practitioners, parents and other caregivers of young children, birth to five years of age, with identified disabilities, developmental delays, and those at risk for poor outcomes.

**The Technical Assistance Center for Social Emotional Interventions (TACSEI)** is a research-to – practice technical assistance center funded by the U.S. Department of Education, Office of Special Education Programs. The main goal of TACSEI is to promote the adoption of and sustained use of evidenced based practices referred to as the “Pyramid Model” for supporting social emotional competence and preventing and addressing challenging behavior of young children with or at risk for delays or disabilities.

To meet these goals, the WV CELL/TACSEI Partnership is dedicated to building state capacity to foster professional development of the early care and education workforce that:

1. enhances knowledge and skills
2. supports the implementation and sustainability of evidence-based practices
3. increases the size of the workforce skilled in supporting the early literacy, learning and social-emotional development of young children (birth–5 years) in inclusive, natural environments

## **Demonstration Sites: Purpose, Benefits, Expectations and Selection:**

We invite you and your program staff to consider becoming one of West Virginia's three (3) CELL/TACSEI demonstration sites. Demonstration sites will serve to showcase the implementation of the CELL Early Literacy and Learning Practices and Pyramid Model with fidelity.

### **What are the Benefits for a Demonstration Site?**

Each demonstration site will receive training and individualized technical assistance and support that represents over \$10,000 in high-quality professional development. CELL and TACSEI, with support from the West Virginia Leadership Team, will:

- Coordinate all CELL and TACSEI training events and webinars to support your staff in the adoption of evidenced based early literacy and social emotional development practices
- Provide training and technical assistance/support to your internal coaches, behavior support consultants and evaluation coordinator for the ongoing implementation with fidelity of the CELL/TACSEI practices
- Provide technical assistance/support for Program Wide Adoption of CELL/TACSEI practices over time
- Provide technical assistance/support to local Leadership Team and Program Administrators as needed for implementation issues, questions, etc
- Disseminate follow up materials and print/web based resources
- Process evaluation data and reports back to the demonstration sites

When the employing agency cannot support the cost for lodging and meals for designated Demonstration Site participants, the WV State Leadership Team will cover the cost lodging and meals for individuals who must travel more than 90 minutes to the training locale.

### **Demonstration Sites must:**

- Maintain a high quality early childhood program with a stable staff and strong leadership.
- Have at least two (2) infant/toddler classrooms that will serve as the model demonstration sites.
- Serve young children with disabilities (on IEPs/IFSPs) in natural or inclusive settings through program partnership. Ideal partnerships include WV Birth to Three, Early Head Start/Head Start, In Home Parent Education Programs, Starting Points, local county school system Preschool Special Needs and Pre – K classrooms.
- Commitment to implementing the Cell Early Literacy and Learning and TACSEI Pyramid Model practices as a demonstration site for two (2) years after completion of training.
- Work collaboratively with the CELL/TACSEI National TA Staff, WV State Leadership Team and coaches to ensure adoption of the CELL Practices and Pyramid Model.

- Establish a local leadership team that meets on a regular basis and includes key local stakeholders. At a minimum the leadership team will include: Program Administrator, representation from the teaching staff (one infant/toddler teacher from each classroom), an individual who can provide coaching and support to teachers (Internal Coach), and the individual who serves as a behavior specialist (Behavior Support Consultant). Some individuals might fill more than one of these roles; however, the team must be able to take on the following roles: coaching teachers, collecting and interpreting data, developing policies and procedures, and guiding the behavior support process. If the program does not have a Behavior Support Consultant, the program may request a Behavior Support Consultant from the WV Master Cadre. The leadership team can also include others as appropriate such as WV Birth to Three, In Home Parent Education, Preschool Special Needs or Pre K, etc. The local leadership team will collaborate with CELL/TACSEI staff to develop a local implementation plan and ensure that the project moves forward.
- Select two (2) infant/toddler classrooms to pilot the CELL Practices and Pyramid Model.
- Select individuals who will attend the CELL/TACSEI training.
  - CELL training (two one half day trainings and monthly webinars to be announced) – Program Administrator, Internal Coach, and classroom teachers. At minimum, send the Internal Coach
  - Master Cadre training on February 8- 10, 2011 – Program Administer, Internal Coach, Behavior Support Consultant, Evaluation Coordinator, and classroom teachers
  - Program Wide Adoption Training (2.5 days to be announced) - Program Administer, Internal Coach, Behavior Support Consultant, Evaluation Coordinator, and classroom teachers
  - Internal/External Coach webinar series (5, 2 hour sessions to be announced) – Internal Coaches
  - Behavior Support Consultant ( 1 day training to be announced) – Behavior Support Consultants and monthly Behavior Support Consultant conference calls
  - Evaluation Coordinator ( 2 hour conference call to be announced) – Evaluation Coordinator
- Collect evaluation data on the teacher, child and program outcomes as requested.
- Participate in evaluation and self assessment activities.
- Allow local Leadership Team to meet with CELL/TACSEI staff at mid-year and end of year to review data, share progress and work to solve any evident problems. Each meeting will be a full day.
- Allow for observation by others, obtaining the appropriate confidentiality statements and permissions.

- Complete the attached agreement and submit to [Regina.K.Woodcock@wv.gov](mailto:Regina.K.Woodcock@wv.gov) by **noon on Monday, January 10, 2011.**

### **How Can Potential Demonstration Sites Get More Information?**

Potential demonstration site staff can learn about the TACSEI Pyramid Model at [http://www.challengingbehavior.org/do/pyramid\\_model.htm](http://www.challengingbehavior.org/do/pyramid_model.htm) Please direct questions to **Francie Clark** at [fclark@access.k12.wv.us](mailto:fclark@access.k12.wv.us) or 304-558-2696 or **Mel Woodcock** at [Regina.K.Woodcock@wv.gov](mailto:Regina.K.Woodcock@wv.gov) or 304-637-0370

**Agreement: WV CELL/ TACSEI Partnership Demonstration Site**

**As the Program Administrator for \_\_\_\_\_, I  
commit the program and staff to:**

- Implement the CELL Early Literacy Learning and TACSEI Pyramid Model practices as a demonstration site for two years after completion of training.
- Work collaboratively with the CELL/TACSEI staff and WV State Leadership Team and coaches to ensure adoption of the CELL Practice Guides and Pyramid Model.
- Establish a local leadership team that meets on a regular basis and includes the required key stakeholders. The local leadership team will collaborate with CELL/TACSEI staff and WV State Leadership Team to develop a local implementation plan and ensure that the project moves forward.
- Identify and support the release of an Internal Coach, Behavior Support Consultant and Evaluation Coordinator to attend required training and webinars
- Identify and support the release of two infant/toddler classroom teachers to attend required training and webinars.
- Collect evaluation data on the teacher, child and program outcomes as requested.
- Participate in all evaluation and self assessment activities.
- Meet with TACSEI staff at mid-year and end of year to review data, share progress and work to solve any evident problems. Each meeting will be a full day.
- Allow for observation by others, obtaining the appropriate confidentiality statements and permissions.

**Signature of Program Administrator**

\_\_\_\_\_

Signature/Title

\_\_\_\_\_

Date

**A. Program Contact Information**

**1) Program Administrator:**

Name:  
Mailing Address:  
  
Phone:  
Email address:

**2) Internal Coach**

Name:

Mailing Address:

Phone:

Email Address:

**3) Behavior Support Consultant**

Name:

Mailing Address:

Phone:

Email Address:

**4) Evaluation Coordinator**

Name:

Mailing Address:

Phone:

Email Address:

**5) Classroom Teacher (1)**

Name:

Mailing Address:

Phone:

Email Address:

**6) Classroom Teacher (2)**

Name:

Mailing Address:

Phone:

Email Address:

My program is requesting a Behavior Support Consultant from the Master Cadre

Please submit application via email to [Regina.K.Woodcock@wv.org](mailto:Regina.K.Woodcock@wv.org) no later than noon on Monday, January 10, 2011.

